

# Appendix B to Scrutiny Report 1 - July 2021

Appendix A

GF Management Accounts 2020-21  
Results as at 31st March  
General Fund

	Previous Year Actuals	Original Budget	Latest Approved Budget	Year to Date		Variations Year to date Actual	Comment
	Actual £k	Budget £k	Budget £k	Actual £k	Budget £k	Actual £k	
<b>Income</b>							
Investment Income	-502	-650	-388	-578	-388	-190	Overall, the Councils investments have performed relatively well over the year and returns have exceeded budget at an average rate of 0.48%. Property investments performed better than assumed with a 3.69% revenue return against a 0.72% capital loss.
Recharges	-12,599	-10,812	-10,857	-10,389	-10,857	468	There has been a net reduction in recharges to the HRA of £160k after taking in to account support service charges below. The main driver for this the Property Services Team not being completed in 20/21 generating salary savings which are rechargeable to the HRA.
Customer & Client Receipts	-8,031	-4,897	-3,989	-4,360	-3,989	-371	During the year following the impact of Covid 19 on households, there has been significant increases in recycling and other waste services which exceeded budget by (£177k) The position on Planning Fee income has improved since figures were submitted for the revised budget exercise (£62k), improved Land Charges Position (£41k), similarly improved positions on Property Management and Industrial Unit Rents (£94k) as business hasn't impacted as first expected, recovery of fit out and rent for the Summit as a vaccination centre (£44k) offset by a stagnant customer base on the lifeline service £26k, and £71k on Car Parks, footfall has not increased coupled with the 2nd lockdown has seen low usage.
Government Grants	-11,652	-13,802	-10,737	-10,772	-10,737	-35	There has been an increase in the allocation of Discretionary Housing Payments (£8k) this will be offset by payments, Housing Benefit resource management grants (£34k) offset by reduced Admin Subsidy £10k, Data & Systems IDEA funding (£3k).
Other Government Grant	-2,001	-2,647	-2,647	-2,734	-2,647	-87	Additional new burdens funding
Other Grants/Contributions Etc	-40		-1,203	-1,436	-1,203	-233	Covid support grants and sales fees and charges. £350k of total grants has been allocated to help support the HRA.
Budget Savings Required		-614	-6		-6	6	Savings still to be delivered (includes £195k HRA saving). Details of all planned savings can be found in Appendix B.
<b>Total Service Income</b>	<b>-34,825</b>	<b>-33,422</b>	<b>-29,827</b>	<b>-30,269</b>	<b>-29,827</b>	<b>-442</b>	
<b>Expenditure</b>							
Employees	8,336	8,012	8,485	8,445	8,485	-40	Anticipated that with the current demands of covid, the vacancy factor was not expected to be met, but salary savings including savings resulting from not implementing the Property Services restructure (being the largest element) have improved this position along with other service vacancies.
Premises	786	794	852	815	852	-37	Majority are savings from the Contact Centre being closed (£19k), Closed Burial Grounds (£29k) and smaller property running costs savings; Property Management (£7k), Civic Centre (£6k), Industrial Units (£7k) and Car Park running costs (£15k). These savings are offset by Summit fit out costs for the Vaccination Centre and NNDR and running costs £49k £397k is in relation to the costs across the Street Scene contract including Trade Waste. Savings have been achieved from the realignment of the contract with the purchase of the vehicle fleet. These savings have been offset and exceeded by vehicle rental costs in the interim while the new fleet arrived and became operational and the significant increase in recycling from the Covid restrictions meaning more people were at home rather than travelling, this requires transporting to and bulking at the MRF facility. As the market is saturated there is a cost to disposal rather than return. There are costs for the settlement of Covid Claims from IHL for Leisure Services £181k and legal costs in relation to the Summit £66k. There are numerous smaller variances including; Bank Charges for card processing £32k, Planning Service costs £37k, Legal Services £29k offset by ICT savings (£43k) and a performance dividend from Building Control (£22k). There are numerous other variances that are not of the same significance that make up the balance.
Supplies And Services	10,600	8,588	9,844	10,149	9,844	305	Various car allowance savings across services as a result of reduced travelling due to Covid-19 restrictions. Small increase in Discretionary Housing Payments offset by increase grant in Government Grants above. See Recharges for explanation. Charges were waived to IHL for 20/21. Inflation increases anticipated when setting the budget were higher than actual levies.
Transport	158	144	149	118	149	-31	
Benefit Payments	11,112	13,910	10,262	10,268	10,262	6	
Support Services	9,455	7,604	7,604	7,296	7,604	-308	
Third Party Payments	-18	-32					
Drainage Board Levy	1,704	1,760	1,760	1,739	1,760	-21	
External Interest Payable	80	75	75	77	75	2	
Contingency		200					Balance carried Forward
<b>Total Service Expenditure</b>	<b>42,212</b>	<b>41,057</b>	<b>39,032</b>	<b>38,907</b>	<b>39,032</b>	<b>-124</b>	
Accounting - Non Service budgets							
Total Accounting & Non Service Budgets	<b>-7,387</b>	<b>-7,636</b>	<b>-9,248</b>	<b>-9,009</b>	<b>-9,248</b>	<b>239</b>	
<b>Net Total</b>			<b>-43</b>	<b>-371</b>	<b>-43</b>	<b>-327</b>	

**HRA Management Accounts 2020-21**  
**Results as at 31st March**  
HRA

	Previous Year Actuals	Latest Approved Budget	Year to Date		Variances	Comment
	Actual £k	Budget £k	Actual £k	Budget £k	Year to date Actual £k	
<b>Income</b>						
Investment Income	-187	-72	-101	-72	-29	<p>Results at year end generated a return of 0.48% which was better than previously assumed when the budget was revised due to the rates on longer term investments.</p> <p>Slight improved expectation for garage rents.</p> <p>Improved position for rents after initial Covid impact, but still below original estimate.</p> <p>£350k reallocation of Covid Grant, which reimburses MTFs adjustments for savings rents and investment interest losses. Recharges to former tenants now taking place offset by lower fees from Council House sales.</p> <p>Internal rechargable works on corporate buildings have not been taking place due to Covid-19 restrictions, therefore no charges raised to date. Works have been focussed on void dwellings instead.</p>
Garage Rents	-102	-97	-102	-97	-5	
Housing Rents	-11,836	-11,991	-12,010	-11,991	-19	
Customer & Client Receipts	-171	-134	-501	-134	-368	
Recharges	-13	-18		-18	18	
<b>Total Service Income</b>	<b>-12,309</b>	<b>-12,311</b>	<b>-12,714</b>	<b>-12,311</b>	<b>-402</b>	
<b>Expenditure</b>						
Employees	33	77	69	77	-8	<p>Small saving on salaries.</p> <p>Savings were anticipated within the premises budget, but the commencement of the new gas servicing contract has led to significant repair costs escalating in the final quarter on now ageing boilers £193k. This is partially offset by savings on fencing (£42k), Asbestos Surveying (£35k) which are met through the capital programme, Solid Fuel Servicing savings (£30k) through Gas system replacements, Hostels (£24k) and Community Centres (£22k) where spend has been impacted by Covid.</p> <p>There is a (£58k) saving on Adaptation costs, (£29k) on housing system licence costs from the new system implementation, (£17k) on resource accounting and rent swipe card charges. There is £63k of Health &amp; Safety costs (cleaning properties) and a £35k increase in insurance costs based on property valuations</p> <p>Reduced recharges from the GF mostly due to Assets Team savings on salaries from the service restructure not being implemented.</p> <p>The majority of this saving is due to working restrictions reducing fuel use for the vehicle fleet.</p> <p>Fair Value set up cost adjustment against the LGS Loan Repayment.</p> <p>Unused Contingency in year</p> <p>Rent write offs paid in year to top up provision. Actual rent provision is sufficient to meet current arrears levels.</p>
Premises	652	779	825	779	46	
Supplies And Services	1,282	1,258	1,189	1,258	-69	
Support Services	2,855	2,903	2,741	2,903	-162	
Transport	109	204	189	204	-15	
Debt Management Expenses	6	6	40	6	34	
External Interest Payable	2,413	1,920	1,915	1,920	-5	
Contingencies		75		75	-75	
Provision for Bad Debts	260	267	35	267	-232	
<b>Total Service Expenditure</b>	<b>7,610</b>	<b>7,489</b>	<b>7,004</b>	<b>7,489</b>	<b>-485</b>	
Accounting & non service budgets						
Total Accounting & Non Service Budgets	4,699	4,823	4,687	4,823	-136	
<b>Net Total</b>			<b>-1,023</b>		<b>-1,023</b>	

**Planned Savings**

Strategic Category	Lead	General Fund - Potential Saving	Budget Risk	2020/21 Target £000's	2020/21 Forecast £000's	2020/21 Shortfall £000's	Commentary
Growing resources	Suzan Harrington	Asset rationalisation	Medium	31	21	-10	Income from third parties for use of the Civic Centre as well as savings generated from the sale of properties. Office closure means that whilst contracts will still be paid, there is still risk to some of this income and it will be kept under review. This has been built into the budget, but the income from Align has not been received as the contract has not been renewed.
		<b>Total Growing Resources</b>	<b>0</b>	<b>31</b>	<b>21</b>	<b>-10</b>	
Transforming	Suzan Harrington	Introduce CT Penalty Scheme - NEW	Medium	5	0	-5	Council Tax Penalty Scheme was not being enforced due to covid-19 so no charges have been raised, but the scheme is in place and saving built into budgets.
Transforming	Suzan Harrington	Review and introduce increased empty homes premium.	Medium	45	45	0	This scheme is intended to act as a deterrent against long standing empty properties and bring much needed homes back in to use.
		<b>Total Transforming</b>		<b>50</b>	<b>45</b>	<b>-5</b>	
Commissioning	Suzan Harrington	Contract renegotiations	Low	6	6	0	Renewal of the public conveniences contract has generated a £6k per annum saving.
		<b>Total Collaboration &amp; Commissioning</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>0</b>	
Technical/housekeeping	Karen Iveson	Reduction in pension contributions	Low	69	69	0	Reduction in pension contributions following the 2019 triennial valuation.
		<b>Total Technical/Housekeeping</b>	<b>0</b>	<b>69</b>	<b>69</b>	<b>0</b>	
		<b>Total</b>		<b>156</b>	<b>141</b>	<b>- 14</b>	

Low Risk		75	75	0
Medium Risk		80	66	-14
High Risk		0	0	-14
<b>Total</b>		<b>156</b>	<b>141</b>	<b>-28</b>

Strategic Category	Lead	HRA - Potential Saving	Risk	2020/21 Target £000's	2020/21 Forecast £000's	2020/21 Shortfall £000's	Update/Comments
Technical/housekeeping	Karen Iveson	Reduction in pension contributions	Low	23	23	0	
		<b>Total</b>	<b>-</b>	<b>23</b>	<b>23</b>	<b>-</b>	

**Appendix C : 2020/21 Selby District Council Capital Programme - To 31 March 2021**

General Fund	Annual Budget	Original Budget Incl C/F	Revised Budget	Outturn Actual	YTD Variance	Carry Forward	Year End Variance	Comments	Approved Programme & Carry Forward Proposal		
									Forecast 21/22	Forecast 22/23	Forecast 23/24
Transforming Customer Services	110,000	110,000	110,000	3,425	-106,575	106,575	0	Covid-19 and other delays have prevented the start of work on the reception alterations delaying the contact centre move. It is hoped that procurement of the contractor will be progressed with work being completed at the end of August 2021 with the contact centre operating from the Civic as soon as possible Covid allowing. The project is expected to be on budget. In addition the Call centre on the first floor of the extension is now operational working within Covid guidelines	106,575		
Website Development	10,000	10,000	0	0	0	0	0	This project is to enhance the platform to allow for future development of the website. Discussions with NYCC will commence in Q1 2021/22 to discuss the scope of the project.	10,000		
Industrial Units - Road Adoption	325,000	325,000	0	0	0	0	0	The current condition of the road does not justify the significant investment required to bring the road up to adoptable standard. It is proposed to delay this project until such time as the condition of the road makes this work appropriate and necessary.			
GIS System	37,131	37,131	37,131	5,750	-31,381	31,380	1	The project has been scoped for this budget. Decision to be made is dependant on the decision for an Appointment System for the new Customer Contact Centre under Covid secure Government guidelines.	31,380		
Benefits & Taxation System upgrade	16,475	16,475	16,475	3,242	-13,233	6,380	6,853	This budget is linked to software upgrades supporting Channel Shift as part of the Digital Strategy	21,380	15,000	15,000
IDOX Planning System	15,000	15,000	19,250	19,250	0	0	0	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This ensured that we remained PSN compliant throughout 2020/21	15,000	15,000	15,000
ICT - Servers	7,590	7,590	7,590	7,410	-180	0	180	Servers are being upgraded to align to Microsoft licencing requirements.	30,000		
ICT - Software	29,694	29,694	29,694	25,000	-4,694	4,694	0	Budget committed to the Digital Workforce Project and the implementation of Microsoft 365 Tools. The project is underway for the implementation of Microsoft 365 tools. The project has been delayed due to Covid-19. At the end of the financial year the project was almost complete with the carry forward being used in Q1 21/22 for implementing external sharing of sharepoint and MS Teams to improve how we collaborate with partners.	4,694		
Adobe Licence Replacement	0	0	0	0	0	0	0	Licences replacement programme due 2021/22.	15,000		
Finance System Replacement	0	0	0	0	0	0	0	Replacement for the finance system has been reforecast into 2022/23.	0	150,000	
Committee Management System	3,000	3,000	3,000	0	-3,000	3,000	0	ModernGov software upgrade delayed to 2021/22 as part of legislative changes	3,000		
Upgrade to Assure from M3	20,000	20,000	20,000	11,500	-8,500	8,500	0	This budget is to migrate from M3 to Assure software, this project commenced in Q3 2020/21 to be completed in Q2 2021/22	8,500		
Cash receipting System	32,500	32,500	32,500	0	-32,500	32,500	0	Income Management Software replacement project. The budget for this project will be used for the capital purchase of the system, training and consultancy on the new software due to GO LIVE in Q3 2021/22.	32,500		
Northgate Revs & Bens	7,856	7,856	3,606	0	-3,606	3,600	6	Budget required for system upgrades following legislative changes in relation to e-billing in line with the Digital Strategy	3,600		

**Appendix C : 2020/21 Selby District Council Capital Programme - To 31 March 2021**

General Fund	Annual Budget	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Forecast 21/22	Forecast 22/23	Forecast 23/24
Asset Management Plan - Leisure & Parks	32,780	32,780	32,780	18,253	-14,527	0	14,527	All landlord maintenance works were completed prior to the end of the year and an accrual was completed as purchase orders had been raised but the invoices had not been received. No further works required therefore the 2020/21 balance will not be carried forward.	47,891	9,005	17,746
Committee Room Microphone system	65,000	65,000	0	0	0	0	0	Specification is written and tenders have been invited for the Committee Room microphone system. However, the project is currently on hold due to Covid-19 and expected to be completed in 2021/22.	65,000		
Portholme Road Collapsed Culvert	0	0	0	-14,060	-14,060		14,060	Final invoices have been received against this project, costs have come in slightly below expected spend.			
Car Park Ticket Machines	36,000	36,000	36,000	13,527	-22,473	22,473	0	Implementation of the revised car park tariffs was delayed whilst technical issues relating to acceptance of card transactions was resolved. Final upgrading and commissioning of the car park machines will now occur in Q1 2021/22.	22,473		
Industrial Units Maintenance	150,000	150,000	20,000	0	-20,000	20,000	0	An initial report detailing the options has been provided to LT for consideration. Further work is now required to develop a formal business case for each option. Given the nature of the options being considered it is considered inappropriate to seek approval to invest the existing capital funds at this time. Improvements to the industrial units are subject to the outcome of a report to Executive in respect of the future direction. We are awaiting information regarding demand from colleagues in ED to inform the recommendations of the report. Progress has been delayed in respect of provision of demand information due significant resource pressures resulting from further Covid19 restrictions and additional support requirements for local businesses. The forecast has been revised to £25k 21/22 for unforeseen costs with the balance in 22/23.	25,000	229,400	
Car Park Improvement Programme	530,096	530,096	300,000	9,928	-290,072	290,072	0	Work to progress improvement to Back Micklegate and Micklegate car parks was delayed in order to maximise funding options through external funding bids such as the Heritage Action Zone funding; however delays have also been encountered due to discussions with Landowners. Plans to focus delivery on Portholme Crescent whilst these issues are addressed have been scaled back to enable the space to be utilised as a walk-in testing centre for Covid19. Work to install the first of two Electrical Vehicle Charging Points (EVCP) has been completed at South Parade car park. Installation of the second charger at Back Micklegate is currently on hold pending confirmation from the Environment Agency of their timetable for removal of additional pumping equipment brought in during the most recent flooding events. The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted staff availability to progress project works such as this. As we gradually move towards pre-Covid norms we will be looking to reinstate project delivery.	520,168		
ICT - Channel Shift 2 Website & Intranet	57,500	57,500	57,500	40,775	-16,725	16,720	5	Citizens Access Portal (Revenues) is anticipated to go Live in Q2 2021/22 with Citizens Access Portal (Benefits) in Q3 2021/22. The remaining budget will be used for e-forms development through 2021/22	16,720		
ICT - Channel Shift 3 Website & Intranet	18,000	18,000	0	0	0	0	0	Channel shift Phase 3 - Housing management CX Portal project which has been delayed will commence throughout 2021/22 once Channel Shift 2 has been completed and the Civica CX Phase 2 project has commenced. This project is linked to the Income Management System replacement project.	18,000		
ICT - Disaster Recovery Improvements - Software / Hardware	24,786	24,786	24,786	6,992	-17,794	17,790	4	This budget is for improvements aligned to Microsoft requirements & Disaster Recovery Improvements in 2021/22. A number of Oracle server upgrades will be required throughout the year to ensure that they remain compatible following software upgrades.	17,790		
ICT - End User Devices - Software / Hardware	25,341	25,341	25,341	20,078	-5,263	5,260	3	Budget is required for replacement hardware in relation to the digital workforce strand of the digital strategy.	54,760	49,500	49,500
ICT - Digital Workforce - Telephones - Mobile Working	16,000	16,000	16,000	13,705	-2,295	2,270	25	Budget is for replacement Mobile hardware in relation to the digital workforce strand of the digital strategy.	11,770	9,500	9,500

**Appendix C : 2020/21 Selby District Council Capital Programme - To 31 March 2021**

General Fund	Annual Budget	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Forecast 21/22	Forecast 22/23	Forecast 23/24
South Milford Retaining Wall	15,000	15,000	15,000	0	-15,000	15,000	0	We are still awaiting confirmation from the parish priest as to whether approval for the improvement works to the wall will need to go through a Faculty application (similar to Listed Building Approval). It is currently unknown how long the process will take. The budget has been carried forward into 21/22 pending approval for the works to be carried out.	15,000		
Waste Collection Fleet	4,000,000	4,000,000	4,000,000	3,971,320	-28,680	0	28,680	All vehicles have now been received and the final cost is slightly below expected spend.			
Wheelie Bins	104,869	104,869	104,869	104,869	0	0	-0	As part of the rollout of the new recycling service alternative bin size options have been given to our residents who experience difficulties with the original bins provided. The costs of these bins have been funded through revenue as part of the realignment of the overall Streetscene contract. Bins are no longer provided through the contract and the Council is responsible for the purchase of new bins as both replacements and for new housing development which will be rechargeable.			
Council Play Area Maintenance	105,000	105,000	105,000	7,263	-97,737	97,730	7	All safety surface repairs have been completed and we are due to award the contract for the Grange Road project during May 2021 following a procurement exercise. Works to the second play area from Year 1 will be going out to tender shortly. A budget carry forward has been completed.	197,730	100,000	
Replacement of Vehicle Fleet	7,950	7,950	7,950	4,440	-3,510	3,510	0	The Council's replacement commercial vehicle fleet has now arrived and is fully operational.	3,510		
Purchase of Land	937,500	937,500	0	0	0	0	0	To facilitate affordable housing development and acquisitions and will be subject to business case.	937,500		
New Build Projects (Loans to SDHT)	2,400,000	2,400,000	0	0	0	0	0	Sites have been identified for potential acquisition. However, the Covid lockdown has delayed negotiations. There small sites identified for development and are progressing through Planning, when approved, tenders can be completed to attain absolute costs. Tenders have been delayed due to resources being redirected as a result of Covid, the tenders are not likely to be issued until Q1 2021/22. Discussions are taking place with SDHT as part of the development of the new Affordable Housing Strategy.	2,800,000	9,132,038	
Private Sector - Home Improvement Loans	39,031	39,031	39,031	11,309	-27,722	27,720	2	Take up of RAS Loans has been slow during 2020/21, due in part to the on-going Covid-19 situation but also due to alternative options for heating loans being available this year through the Better Home Yorkshire funding stream. In total 9 RAS loans were completed in the year, compared to 11 completed in 2019/2021. Historically, RAS loans are repaid to the council upon sale of the property allowing them to be recycled into new loans. This allows more vulnerable households to receive the help they need. In 2020/21 we received 3 repaid loans totalling £14,152 which meant that around 3 additional households will be able to receive essential assistance. We would expect to receive at least a similar number of repayments in 2021/22.	27,720		
Empty Property Grants	80,000	80,000	80,000	75,114	-4,886	4,886	0	Empty Homes Grants remain popular and are an excellent way of sourcing private rented accommodation for vulnerable households at risk of homelessness. We have completed 5 Empty Homes Grants during 2020/21, leading to 8 new units of private rented accommodation being made available to the Housing options service. It is anticipated that similar interest in grants will be maintained during 2021/22 which should ensure that our available private rented portfolio continues to grow.	84,886	80,000	
Disabled Facilities Grants (DFG)	680,317	680,317	294,570	298,190	3,620	-3,620	0	The initial lockdown caused the biggest issues with contractors off site for 12 weeks. There has also been some issues with the supply chain as some equipment is specialised and has been delayed due to lockdown and leaving the EU. In total we estimate contractors we off site for 16 weeks. That said, as you can see from the numbers below, overall the performance is good, 50 DFGs were completed spending a total of £298,190 of the available budget £680,317 and the service maintained its 2020/21 performance of 70 days average time to complete from approval.	813,357	402,360	402,360
<b>Total General Fund</b>	<b>9,939,416</b>	<b>9,939,416</b>	<b>5,438,073</b>	<b>4,657,280</b>	<b>-780,793</b>	<b>716,440</b>	<b>64,353</b>		<b>5,960,904</b>	<b>10,191,803</b>	<b>509,106</b>

**Appendix C : 2020/21 Selby District Council Capital Programme - To 31 March 2021**

Housing Revenue Account	Annual Budget	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Approved Programme & Carry Forward		
									Forecast 21/22	Forecast 22/23	Forecast 23/24
Housing & Asset Management System	132,375	132,375	132,375	28,710	-103,665	103,665	0	The remaining capital of £104k is expected to be paid following the Phase 2 project start-up in Q1 2021/22.	103,665		
St Wilfrid's Court	113,000	113,000	19,267	17,969	-1,298	0	1,298	The programme scoping meeting identified requirement for significantly more investment than is available in the current budget. The current budget will therefore be utilised to address some of the higher priority issues identified during visit, as well as any essential health and safety related works. Work to replace the Tunstall system within the property has now been completed as this was deemed an emergency due to increasing false/no alarm reports. Progress in identifying additional improvement works at the scheme are however still on hold due to the continuing situation around Covid 19. Due to the nature of the scheme and to protect the safety of the residents it is felt essential to limit the works being undertaken whilst the Covid situation remains uncertain. In line with the Government's roadmap we aim to complete the scoping works by late June 2021 with tenders issued in July 2021. This will ensure site visits required by prospective tenderers can be completed with minimal risks to residents.	93,733		
Environmental Improvement Plan	108,152	108,152	108,152	0	-108,152	108,152	0	This funding is earmarked to support a scheme being led by colleagues in the Contracts and Procurement Team. Work to progress the scheme has been delayed by the coronavirus outbreak.	108,152		
Housing Development Project	3,427,643	3,427,643	50,000	26,361	-23,639	23,630	9	Programme for the development of HRA properties on phase 2 small sites. Starts on these sites has been delayed due to Covid and is anticipated in 2021/22. Work including, feasibility studies, asbestos surveys and garage clearance has been completed. Planning permission for development of three schemes has now been secured and is anticipated to be issued for tender in Q2 2021/22 with a view to build commencement in Q3 2021/22. The forecast has been adjusted to reflect the build over 2 financial years.	1,701,273	1,700,000	
Ousegate Hostel	10,394	10,394	10,394	9,125	-1,269	0	1,269	An upgrade of the CCTV within the building was undertaken with Fire Risk Assessment and communal area refurbishment works progressing in tandem. This budget is required to complete the final elements of the works identified within the Fire Risk Assessment and will be assessed for Covid compliance. Formal certification of the fire safety works has now been received.			
Community Centre Refurbishment	64,377	64,377	0	0	0	0	0	The Fire Risk Assessment works identified at Grove House have now been completed except for the installation of the new entrance doors and door entry system which are on order. Work to identify further requirements outlined for other community centres under the FRA process is required. Progress on delivery of the programme remains paused whilst we deal with other priorities and as a result of diverted staff resources as a result of Covid. In light of the above, delivery of the programme remains paused whilst staff resources are focused on delivering other key priorities and adapting to the changing Covid 19 guidance.	64,377		
Empty Homes Programme - Improvements to Property	1,094,740	1,094,740	252,632	595	-252,037	252,030	7	This supports the Empty Homes Programme and is available to purchase Empty properties that will be brought back in to use and let through the HRA and former council properties sold through the Right to Buy. This is part of a 3 year programme to fund the purchase of 20 properties and includes S106 and Homes England Grant funding. We purchased 7 properties in 2019/2020, the work to improve these properties to a lettable position was delayed due to the pandemic but now works are complete and these are now let. There was 1 long term empty property and 6 former Right to Buy, buy backs. We are also still progressing with the Compulsory Purchase of a long term empty property. We have identified further properties which we are assessing and if they are considered suitable will progress with valuations and financial viability assessments. A revised programme is being drawn up for further acquisitions following the approval of the revised Affordable Housing Delivery Strategy.	200,000	894,138	
Assets Vehicle Fleet	60,950	60,950	60,950	60,950	0	0	0	The Council's replacement commercial vehicle fleet has now arrived and is fully operational.			

**Appendix C : 2020/21 Selby District Council Capital Programme - To 31 March 2021**

Housing Revenue Account	Annual Budget	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Forecast 21/22	Forecast 22/23	Forecast 23/24
Energy Efficient Programme	701,869	701,869	701,869	346,007	-355,862	355,860	2	The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.	856,084	510,225	520,430
Health and Safety Improvement Programme	886,724	886,724	886,724	544,817	-341,907	341,910	-3	The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.	1,010,562	554,675	565,770
Property Refurbishment Programme	4,618,490	4,618,490	3,500,000	3,220,365	-279,635	279,630	5	The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.	5,013,864	3,677,796	3,740,890
Property Investment Programme	1,140,375	1,140,375	350,000	342,281	-7,719	7,720	-1	The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.	1,381,030	427,133	435,680
	0	0		0	0	0	0				
<b>Total HRA</b>	<b>12,359,089</b>	<b>12,359,089</b>	<b>6,072,363</b>	<b>4,597,180</b>	<b>-1,475,183</b>	<b>1,472,597</b>	<b>2,586</b>		<b>10,532,740</b>	<b>7,763,967</b>	<b>5,262,770</b>
<b>Total Capital Programme</b>	<b>22,298,505</b>	<b>22,298,505</b>	<b>11,510,436</b>	<b>9,254,460</b>	<b>-2,255,976</b>	<b>2,189,037</b>	<b>66,939</b>		<b>16,493,644</b>	<b>17,955,770</b>	<b>5,771,876</b>



**Appendix D : Programme for Growth 2020/21 Financial Year Project Updates**  
**Multi Year schedule for the project lifespan**

Project	Lead Officer	Multi-Year Project Budget	Position @ 31 March 2021		Project Budget Remaining	Update	Phasing of future spend Q4			
			In Year Spend 20/21	Forecast			Forecast 20/21	Forecast 21/22	Forecast 22/23	Forecast 23/24
Healthy Living Concepts Fund	Angela Crossland	53,281	0	53,281	53,281	Of the remaining £53,281 in this fund - £10k allocated to develop active travel sustainable travel packs in line with the visitor economy niche trails work, £30k allocated to development of project with Yorkshire Wildlife Trust for Barlow Common to develop project and funding bids as they arise (Barlow Common delayed due to Covid). Remaining £13k will support public health initiatives identified as part of covid recovery plans.	0	53,281	0	
Visitor Economy (Tourism & Culture)	Angela Crossland	1,222,952	141,191	1,222,952	1,081,761	Delivery of the Visitor Economy Strategy and the Cultural Development Framework for the District. This is a multi-year programme which includes the cultural programme for the HSHAZ, visitor place-making and marketing, product development and sector support. Much of the investment is to be used as match funding against investment from external funding partners. New delivery Framework in place for the next spend period. Recruitment of Events Officer is now complete.	141,191	611,761	340,000	130,000
Celebrating Selby 950	Angela Crossland	7,831	7,831	7,831	0	Final reports have been submitted to funders. All delivery is complete, including an Audience Development Plan which builds on the findings in the Evaluation Report. National Lottery Heritage Fund have approved final activity report and financial evidence. Their final payment of (10%) will be made shortly. NLHF describe the activity as "brilliant". Arts Council England have different financial reporting requirements, which are not yet complete.	7,831	0	0	
Low Carbon resources	Stuart Robinson	135,000	0	135,000	135,000	Low carbon/Environmental Projects Officer to oversee Low Carbon work. The Officer has now been recruited in April 2021 and is progressing with the Carbon reduction Plan.	0	45,000	45,000	45,000
Marketing Selby's USP	Stuart Robinson / Communications	157,753	4,841	157,753	152,912	Development of place branding case studies slowed in the second half of 2020/21 as we prioritised response to the pandemic and recruited a replacement Communications & Marketing Manager. The delivery of this project will be re-energised in 2021/22 following the successful recruitment to this post. The additional budget approved in 2020/21 includes the Communications & Marketing Officer role for a further 3 years.	4,841	50,971	50,971	50,970
Retail Experience - STEP	Duncan Ferguson	66,749	2,968	66,749	63,781	Town centre revitalisation and strategy work is underway. Work to deliver on priorities in line with the town centre strategy and revitalisation action plans. Work being prioritised on digital development in line with recent LEP support and post Covid19 planning.	2,968	63,781	0	
Legal Support	Julian Rudd / Alison Hertley	139,000	0	139,000	139,000	Legal Support for agreements and advice associated with the P4G programme / projects	0	47,000	46,000	46,000
Towns Masterplanning (Regeneration)	Duncan Ferguson	702,257	75,726	702,257	626,531	Work was commissioned in 2019/20 from the People and Places consultancy (Chris Wade) to develop town centre revitalisation plans and prepare for Future High Streets Fund application. Chris Wade's work is programmed now to finish in June 2021. Work will identify where match fund and further commission is needed and establish the further multi-partner governance model needed to deliver the strategies and action plans for each town centre. A contribution from this fund has been used to support the Places and Movement Study, in partnership with NYCC Highways and YNY LEP. Anticipate that plans for local delivery will align with reprioritisation for town centres as part of new Corporate Plan period 2020+ and covid recovery planning. Funding of £50k will be used to support the MHCLG Reopening High Street Safely Fund (RHSSF). Recent indication from MHCLG that a further £80k grant available for 21/22 from MHCLG, under extended RHSSF programme. Re-branded for 21/22 as Welcome Back Fund.	75,726	626,531	0	
Strategic Sites Masterplanning	Duncan ferguson	244,832	(25,853)	244,832	270,685	Funded due diligence work for Selby Station Masterplan area and Selby TCF revenue costs (in partnership with NYCC). Future costs will include consultancy costs for development to Full Business Case stage, surveys, design, legal and valuation fees. A large proportion, if not all, of Selby TCF revenue costs should be reimbursed back to this budget by WYCA. A further £150k budget has been allocated to this programme. Future costs will include consultancy costs for development to Full Business Case stage, surveys, design, legal and valuation fees. A large proportion of this Council's Selby TCF revenue costs should be reimbursed back to this budget by WYCA. The current year credit relates to the reallocation of £65k of prior year costs to the TCF project cost budget code to match where the grant income is allocated	-25,853	245,685	25,000	0

Project	Lead Officer	Multi-Year Project Budget	In Year Spend 20/21	Forecast	Project Budget Remaining	Update	Forecast 20/21	Forecast 21/22	Forecast 22/23	Forecast 23/24
Access to Employment	Iain Brown	19,282	0	19,282	19,282	Projects within this budget will be targeted at supporting social mobility to give unemployed people in areas of higher deprivation in Selby District access to current and future employment opportunities e.g. connecting people to employment opportunities at Sherburn, the former Kellingley Colliery, Church Fenton etc. Future initiatives being reviewed against this budget include the opportunity to support future LCWIP projects linking residential communities with employment hubs and opportunities related to electric bike programmes.	0	19,282	0	
Growing Enterprise	Iain Brown	270,542	(884)	270,542	271,426	Budget to support one of the 10 priorities in Economic Development Framework (EDF) 2 year delivery programme as approved at the January 2019 Executive. New post COVID initiatives will be funded through the coming year (2021/22)-to include a widening of the skills support programme and work specifically with Start-up businesses initiated during and after COVID restrictions are lifted. The additional P4G budget awarded over the next 3 years will be used to support businesses displaced by the TCF land assembly to relocate within the district. The year to date spend is showing a credit due to a cancelled and refunded Business Conference event invoice due to the Covid Pandemic, it is hoped that the event can be rearranged in due course.	-884	166,426	70,000	35,000
Selby TCF Revenue	Duncan ferguson	0	(56,542)	0	56,542	Full year 2020/21 spend (credit) relates to the grant recovery for 2019/20 and 2020/21 recovered from WYCA. The credit is due to the 2019/20 income being received in the current year.	-56,542	56,542		
HAZ	Caroline Skelly	20,000	444	20,000	19,556	The Project Fund is a match contribution to the successful High Streets Heritage Action Zone (HAZ) bid. Programme delivery commenced 1st April and this fund is part of a 4 year programme profile. HAZ Officer started in post August 2020. At the end of financial year £444 had been spent against the Block Party project, a series of minecraft workshops engaging young children to build their own town in minecraft.	444	10,556	5,000	4,000
Empty Homes	June Rothwell Simon Parkinson	3,846	95	3,846	3,751	This budget supports the work of the private sector housing team and the empty homes officer to bring empty homes back into use. Overall the project is very successful and the Empty Homes Officer has directly helped bring 99 empty homes back into use during 2020/21. the majority of this success is achieved through offering advice and assistance to owners. At times, we need to utilise our enforcement powers to secure empty homes and to eradicate issues that are a statutory nuisance or prejudicial to health to neighbours. This budget specifically contributes to this area of enforcement work.	95	3,751	0	
Selby District Housing Trust	June Rothwell Phil Hiscott	34,850	0	34,850	34,850	This fund is to support SDHTs role in the more ambitious HDP approved by Executive in January 2018. A new officer has now been appointed to support the SDHT. The Trust have taken occupation of an additional 17 new affordable homes in 2018/19 delivered through new build and Section 106 acquisitions and a further 12 Section 106 acquisitions in Q1 2019/20. SDHT continue to work with SDC colleagues on the affordability and viability of new properties coming forward via the Housing Development Programme. Discussions with external providers regarding possible S106 acquisitions are also ongoing.	0	20,000	14,850	
Stepping Up' Housing Delivery	June Rothwell Phil Hiscott	7,052	2,114	7,052	4,938	The Project will support the implementation of the Housing Development Programme approved by the Executive in January 2018. Seeking opportunities to maximise the social and economic benefits of the Council's asset portfolio. As Government restrictions continue to ease we will be looking to recommence works to deliver the Council's Housing Development Programme. An Affordable Housing Strategy has been agreed by the Executive and is being progressed.	2,114	4,938	0	
Olympia Park	Iain Brown	14,733	10,000	14,733	4,733	The outstanding Olympia park fess have now been settled in full and there are no further outstanding costs. The remaining balance within this budget will be transferred to another P4G budget cost centre in due course.	10,000	4,733	0	
Making our Assets work	Duncan ferguson	100,000	47,449	100,000	52,551	The budget is targeted at funding due diligence work to bring the Council's own land assets to the market and see them developed. These include small garage sites, Portholme Rd, Egerton Lodge, Barlby Rd depot, Bondgate and Burn airfield. A further £100k has been allocated to this budget to continue the ongoing work, this will be used to fund the feasibility, surveys and technical work to enable the Council's own land assets to be brought forward for development to deliver housing and other beneficial uses.	47,449	32,551	20,000	0

Project	Lead Officer	Multi-Year Project Budget	In Year Spend 20/21	Forecast	Project Budget Remaining	Update	Forecast 20/21	Forecast 21/22	Forecast 22/23	Forecast 23/24
Housing development Feasibility Work	Phil Hiscott	303,546	14,178	303,546	289,368	Housing development feasibility project to identify viability of sites for development. Phase 2 feasibility costs have been transferred to the individual development budgets for three identified sites; Camblesforth, Hambleton and Sherburn in Elmet. It is expected that Burn will progress to planning in Q1 2021/22. These sites will progress to tender stage in Q2 2021/22. A proportion of the costs have been incurred as abortive fees against sites which will not be progressing.	14,178	139,368	100,000	50,000
Asset Strategy	Phil Hiscott	80,000	0	80,000	80,000	Work to review/agree the brief has been completed. It is anticipated tenders for completion of the work will be issued in Q2 2021/22 subject to the outcome of the Local Government Review. Works have been delayed due to Covid-19. The Property Service staff review has commenced, which will provide capacity to progress this work. A brief for the Strategy has been prepared and is being updated, the target date for this is 30 Sept 2021. The disposal part of the Portholme Road site to Aldi has completed providing a £30 capital receipt.	0	80,000	0	
Finance Support	Peter Williams	139,000	0	139,000	139,000	Business Case development & Financial monitoring / reporting	0	46,000	46,000	47,000
Commercial property acquisition fund	Duncan ferguson	2,571,570	0	2,571,570	2,571,570	This budget will be used to acquire strategic development sites consistent with the Councils regeneration and commercial development opportunities and to match fund acquisitions as part of the TCF bid submission. The current live project and spend to date relates to the purchase of a site near Selby Station to provide new access to platform 2 and additional car parking. A significant amount of funding from this budget has been put forward as match funding within the Council's TCF proposals for Selby Station including contingency for the purchases of property.	0	1,532,146	1,039,424	
High Street shop fronts	Caroline Skelly	100,000	0	100,000	100,000	The Project Fund is a match fund contribution to the successful High Streets Heritage Action Zone (HAZ) bid. Programme delivery commenced 1st April and this fund is part of a 4 year programme profile. HAZ Officer started in post August 2020	0	32,000	40,000	28,000
New lane - Public Realm	Caroline Skelly	200,000	0	200,000	200,000	The Project Fund is a match fund contribution to the successful High Streets Heritage Action Zone (HAZ) bid. Programme delivery commenced 1st April and this fund is part of a 4 year programme profile. HAZ Officer commenced in post August 2020. Experimental road closures in place as part of Reopening High Streets project (ERDF Funded)	0	50,000	100,000	50,000
Selby TCF Capital	Duncan Ferguson	467,854	467,854	467,854	0	The current year costs relate to the purchase of James William House in relation to the TCF project.	467,854			
Low Carbon projects (Phase 1) CAPITAL	Angela Crossland / Dave Caulfield	1,200,000	0	1,200,000	1,200,000	Phase 1 project delivery fund to support approved projects flowing from the Low Carbon Working Group - projects subject to business case approval by the Executive. Low Carbon Officer recruited and in place beginning 2021-22. The project spend will be determined in accordance with low carbon action plan. Early indications including tree planting initiative and development of community led ideas (Just Transition project). The latter would be towards end of 21/22.	0	400,000	400,000	400,000
Town Regen Selby	Duncan Ferguson	1,000,000	0	1,000,000	1,000,000	A Forward Framework and Action Plan is being prepared for each of the 3 town centres - work led by Chris Wade funded from the current Town Master planning P4G project. Two elements to this new ask: 1) Feasibility pot to work up project ideas 2) Delivery budget - for implementation of projects.	0	350,000	650,000	0
Town Centre Tadcaster	Duncan Ferguson	500,000	0	500,000	500,000	A Forward Framework and Action Plan is being prepared for each of the 3 town centres - work led by Chris Wade funded from the current Town Master planning P4G project. Two elements to this new ask: 1) Feasibility pot to work up project ideas 2) Delivery budget - for implementation of projects.	0	250,000	250,000	0
Town Centre Sherburn	Duncan Ferguson	500,000	0	500,000	500,000	A Forward Framework and Action Plan is being prepared for each of the 3 town centres - work led by Chris Wade funded from the current Town Master planning P4G project. Two elements to this new ask: 1) Feasibility pot to work up project ideas 2) Delivery budget - for implementation of projects.	0	250,000	250,000	0
New programme resources	Extended Leadership Team	261,000	0	261,000	261,000	Additional staffing resources: Planning Projects Officer, Regenerations Town Centre Co-ordinator. The start date for these appointments is anticipated to be February 2021, the forecast has been adjusted into 2023/24	0	87,000	87,000	87,000
Funding for the 15% parish council contribution for the new Bawtry roundabout - £35062	Caroline Skelly	35,062	35,062	35,062	0	Funding for the 15% parish council contribution for the new Bawtry roundabout, this was paid in Q4.	35,062			

Project	Lead Officer	Multi-Year Project Budget	In Year Spend 20/21	Forecast	Project Budget Remaining	Update	Forecast 20/21	Forecast 21/22	Forecast 22/23	Forecast 23/24
Staffing costs		3,459,475	735,568	3,459,475	2,723,907	This covers all the P4G funded posts across SDC including the extensions to contracts approved in the budget. These posts support delivery of this P4G programme. It also covers the additional core staffing costs in a number of teams required to deliver the Council's corporate growth ambitions including the Economic Development and Regeneration team (to deliver the Economic Development Framework 2 year action plan) and key posts in Communities and Partnerships, Planning and Marketing and Communications. JD note - within the salary costs is a credit for the reallocation of salary contributions towards the TFC project, these costs are shown within the overall TCF revenue budget	735,568	1,151,690	1,173,520	398,697
Contingency		415,138	0	415,138	415,138	The funding we are receiving from the West & North Yorkshire Business Rates pool for the Tour de Yorkshire and UCI £200k has been put back into P4G contingency to fund essential work on the asset management strategy. Also the balance remaining on Tadcaster Linear Park has been transferred back to P4G contingency.	0	415,138		
		<b>14,432,605</b>	<b>1,462,042</b>	<b>14,432,605</b>	<b>12,970,563</b>		<b>1,462,042</b>	<b>6,846,131</b>	<b>4,752,765</b>	<b>1,371,667</b>

## Appendix E - General Fund Revenue Carry Forwards

Ref	Cost Centre	Detail Code	Description	Lead Officer	Purpose of Carry Forward	20/21 Current Budget	Remaining Budget	Carry Forward Request
GFR001	SF0603	0101	NYBTG - Training Course Fees	T Fox	Monies are held on behalf of the 8 North Yorkshire authorities for the purpose of the North Yorkshire Benefits Training Group and therefore do not belong to SDC. Money is kept in reserve and carried forward yearly for any extra joint courses or advertising campaigns etc.	15,782	6,532	6,530
GFR002	SJ0243	0001	Taxation, benefits & Debt - Gross pay	T Fox	This is DWP funding paid to Local Authorities to provide them with capacity to process Verify Earnings and Pensions (VEP) alerts and Real Time Information (RTI) referrals. Local Authorities were asked to use the funding to administer as many alerts/referrals as possible within the capacity provided by the funding. We have used the funding to pay for an additional staff member on a temporary contract to carry out this work. The DWP monitor the performance of the local authority to complete these alerts and they are happy with our current performance. We will need this funding carrying forward to continue to pay for this salary spend, with half a post currently agreed on a temporary contract until September 2021. We need the budget to cover any additional staffing resource that may be needed if the alerts increase.	29,148	15,265	15,260
GFR003	SJ0212	3124	ICT consultancy fees	C Smith	Carry Forward for 3rd party consultancy to support changes required to our Network/Infrastructure throughout 2021/22 The work is a Corporate recovery plan based on new working conditions / home working strategy etc. So the c/f would allow us to implement this.	21,940	9,140	9,140
GFR006	SJ0217	3179	External contractors	S Robinson	Carry forward request is to fund the OD programme already agreed by LT and which has commenced. However, the majority of the programme will be delivered in 21/22 and NYCC will invoice us in 21/22.	141,563	35,299	35,300
GFR007	SJ0217	3561	HR Subscriptions	S Robinson	HR personnel system budget was removed as a potential saving in advance of the better together arrangement. However we cant use the NYCC system and we still need one!! We will be able to fund this from HR subscriptions in 21/22 if we can c/f this amount. Need to consider a bid for 22/23	11,810	3,088	3,090
GFR008	SJ0217	0106	HR Short course fees	S Robinson	we have not progressed training as much as we'd liked this year - I don't want staff to lose out as this is their development budget	15,580	9,071	9,070

## Appendix E - General Fund Revenue Carry Forwards

Ref	Cost Centre	Detail Code	Description	Lead Officer	Purpose of Carry Forward	20/21 Current Budget	Remaining Budget	Carry Forward Request
GFR009	SJ0217	0110	HR Qualification course fees	S Robinson	we have not progressed training as much as we'd liked this year - fully expect to remedy that next year - I don't want staff to lose out as this is their development budget	14,000	10,695	10,690
GFR011	SF0303	3596	Homeless persons project fund	S Parkinson	The Homeless Persons Project Fund funds projects and initiatives that support those who are homeless or at risk of homelessness to secure move-on and permanent housing solutions. The budget is supported by MHCLG grant funding which is ringfenced for homelessness services. The carry forward is therefore requested to ensure that the statutory homelessness service continues to delivery in line with the requirements of the Homelessness Reduction Act 2017.	777,803	94,779	90,000
GFR015	SJ0235	0007	Data & Systems - Agency	C Smith	To enable the implementation of Phase 2 on the Housing Management Software throughout 2021/22.	47,265	34,777	34,780
GFR016	SD0502	3179	CEF external contractors	P Mann	Work is currently taking place on the review of CEFs and as this was part of the CEF budget for community support, the remaining balance will be carried forward as part of the new process when it is agreed.	20,000	10,667	10,670
GFR017	SD0505	3596	CEF Projects fund	P Mann	Work is currently taking place on the review of CEFs and as this was part of the CEF budget for the Central CEF, the remaining balance will be carried forward as part of the new process when it is agreed. The figure includes the carry forward figure from last year as CEF meetings were not held due to Covid therefore no grants were approved.	20,000	32,892	32,890
GFR018	SG0104	3507	Chairman's Allowance	P Mann	The Chairman's year of office is from May to May and any outstanding balance remaining from their budget will be paid to their charity	5,910	4,469	4,470
GFR019	SD0503	3596	Eastern CEF Projects Fund	P Mann	Work is currently taking place on the review of CEFs and as this was part of the CEF budget for the Central CEF, the remaining balance will be carried forward as part of the new process when it is agreed. The figure includes the carry forward figure from last year as CEF meetings were not held due to Covid therefore no grants were approved.	20,000	49,803	49,800

## Appendix E - General Fund Revenue Carry Forwards

Ref	Cost Centre	Detail Code	Description	Lead Officer	Purpose of Carry Forward	20/21 Current Budget	Remaining Budget	Carry Forward Request
GFR020	SD0506	3596	Southern CEF projects fund	P Mann	Work is currently taking place on the review of CEFs and as this was part of the CEF budget for the Central CEF, the remaining balance will be carried forward as part of the new process when it is agreed. The figure includes the carry forward figure from last year as CEF meetings were not held due to Covid therefore no grants were approved.	20,000	34,149	34,150
GFR021	SD0504	3535	Tadcaster & Villages CEF FWAG Grant	P Mann	Work is currently taking place on the review of CEFs and as this was part of the CEF budget for the Central CEF, the remaining balance will be carried forward as part of the new process when it is agreed. The figure includes the carry forward figure from last year as CEF meetings were not held due to Covid therefore no grants were approved.	20,000	5,800	5,800
GFR022	SD0504	3596	Tadcaster & Villages CEF projects fund	P Mann	Work is currently taking place on the review of CEFs and as this was part of the CEF budget for the Central CEF, the remaining balance will be carried forward as part of the new process when it is agreed. The figure includes the carry forward figure from last year as CEF meetings were not held due to Covid therefore no grants were approved.	6,366	6,366	6,370
GFR023	SD0507	3596	Western CEF projects fund	P Mann	Work is currently taking place on the review of CEFs and as this was part of the CEF budget for the Central CEF, the remaining balance will be carried forward as part of the new process when it is agreed. The figure includes the carry forward figure from last year as CEF meetings were not held due to Covid therefore no grants were approved.	20,000	10,994	10,990
GFR024	SD0302	3121	Local plan Specialist fee	C Skelly	Full remaining budget of £327,786 is required to support the completion of the Local Plan up to 2023.	583,212	335,580	335,580
GFR025	SD0304	3121	Neighbourhood plans	C Skelly	Budget from MHCLG Grants for supporting Neighbourhood Plans. No further grants available for this purpose and therefore budget needed to support existing and future neighbourhood plan areas.	30,879	30,569	30,569
GFR026	SC0215	3628	Food safety - Misc.	W Palmer	This budget is used to procure food hygiene inspections from a third-party and due to the pandemic and the associated restrictions this has not taken place during 2020-21. The cfwd is requested to cover the backlog of food hygiene inspections that has resulted in addition to those programmed to take place in this working year.	4,000	3,898	3,800

## Appendix E - General Fund Revenue Carry Forwards

Ref	Cost Centre	Detail Code	Description	Lead Officer	Purpose of Carry Forward	20/21 Current Budget	Remaining Budget	Carry Forward Request
GFR027	SJ0219	0001	Gross pay	A Hartley / JD	Following the drawdown approval of the £166k Planning backlog - the following budgets were allocated to Legal. A carry forward is required due to the delay in recruiting to the position. Karen Winnard	16,400	7,910	7,910
GFR028	SD0203	0007	Agency	R Hardingham / JD	Following the additional £60k approval for recruiting additional agency for the backlog work (funded from vacancies) the following carry forwards are required - E Maw / D Holgate Note - of the £60k approval the R King extending hours element has not been carried forward as the costs for Ryan & Paula Craddock to year end were absorbed within the £166k approval	56,000	31,663	31,663
GFR029	SD0203	0007	Agency	R Hardingham / JD	Following the drawdown approval of the £166k Planning backlog - the following budgets are required to be carried forward due to the delays in recruiting the agency staff Neil Langley	166,000	36,776	36,776
GFR030	SA0501	3532	Miscellaneous Grants	A Crossland	The funding is earmarked to match fund the development of a lift at Selby Station in line with the TCF station development. The funding has been held in this budget code until the point where the work commences. Spend is reliant on that project timeline. Project is a major development and is envisaged to complete by April 2023.	50,000	50,000	50,000
GFR031	SC0501	3596	CS Partner Contributions	A Crossland	This budget is made up of OFPCC grant contributions and is protected by the grant agreement in place.	8,967	6,535	6,535
GFR032	SB0208	3124	Countryside Recreation & Management	A Crossland	Other than the TPT contribution, this budget was allocated to carry out inspections and tree works at the St James' site and on Brayton Barff. Due to the Covid-19 pandemic, much of the intended work was paused due to both internal resource and partner availability. Works were also delayed as they can only be delivered outside of nesting season. Now that restrictions are beginning to lift, work is taking place alongside Councillor Crane, Yorkshire Water and a local community group.	12,678	12,029	12,029
GFR034	SL0101	3650	Commissioning Contingency	K Iveson	Balance remaining of commissioning contingency to support Leader in 21/22	12,697	12,697	12,690
GFR035	SL0101	3650	Operational Contingency	K Iveson	Balance remaining of Operational contingency to support services in 21/22	120,820	120,820	120,820



**Appendix E - General Fund Revenue Carry Forwards**

Ref	Cost Centre	Detail Code	Description	Lead Officer	Purpose of Carry Forward	20/21 Current Budget	Remaining Budget	Carry Forward Request
<b>Grand Totals</b>						<b>2,268,820</b>	<b>1,022,263</b>	<b>1,017,372</b>

## Appendix E - General Fund Capital Carry Forwards

Ref	Cost Centre	Detail Code	Description	Lead Officer	Purpose of Carry Forward	20/21 Current Budget	Remaining Budget	Carry Forward Request
GFC001	SZ3001	3596	Transforming Customer Services	A Heap	Move the Contact Centre to the Civic Centre	110,000	106,575	106,575
GFC002	SZ3058	1001	Council play areas - maintenance	A Brookes	This capital budget is for phase one of a 3 year play area refurbishment project.20/21 The planned safety surface repairs have been carried out to 6 play areas but due to Covid, we have been unable to complete the major refurbishment of the two play areas as planned.20/21 We are currently out to tender for one of the sites and works here will be completed by the end of May.20/21 Works to the second site will be completed in Q2 but we still plan to commence phase 2 of the project in early 2021/22 to keep the rest of the project on time.	105,000	97,737	97,730
GFC003	SZ3017	3392	Software	J Clewley	Carry forward request is due to being delayed on completing the implementation Microsoft software (Sharepoint) due to covid restrictions This spend will be spent in Q1 21/22 to deliver training to end users The carry forward request supports delivering great value from our ICT investments and enables us to better collaborate with partners whilst keeping our information secure.	29,694	4,694	4,694
GFC004	SZ3050	3397	End user devices	J Clewley	Carry forward request is due to being delayed on purchasing all the new devices required due to covid restrictions - this will be spent in Q1 21/22 to deliver in a timely manner when Cllrs and Officers can visit the office for set up The carry forward request supports the digital workforce programme addressing the needs of SDC councillors to provide them with devices that are fit for purpose, now that the current devices are coming to end of life.20/21It enables us to20/21deliver	25,341	5,263	5,260
GFC005	SZ3051	3314	Digital workforce	J Clewley	Carry forward request is due to being delayed on purchasing all the new devices required due to covid restrictions - this will be spent in Q1 21/22 to deliver in a timely manner when Cllrs and Officers can visit the office for set up The carry forward request supports the digital workforce programme addressing the needs of SDC councillors to provide them with devices that are fit for purpose, now that the current devices are coming to end of life.20/21It enables us to20/21deliver great value from ICT investments.	16,000	2,272	2,270
GFC006	SZ4001	4801	Repair assistance loans	S Parkinson	We received £10,152 in repaid loan funds during 2020/21. These monies are recycled to provide additional support to vulnerable private households with essential and emergency repairs. This figure, plus additional committed funding from this years capital budget, requires carrying forward into 2021/22 to cover new loan applications. The repaid loans will include an element of previously spent Regional Housing Board funding which, if recycled, must be used for Private Sector Housing initiatives.	39,031	27,722	27,720
GFC007	SZ3049	3367	Disaster recovery improvements	C Smith	Implement changes to the infrastructure to enhance our DR arrangements.20/21	24,786	17,794	17,790
GFC008	SZ3047	3375	Channel Shift	C Smith	Carry Forward to be used to implement Citizen Access Revenues & Citizen Access Benefits to help our Customers help themselves and reduce the numbers of contacts at the CCC.	57,500	16,725	16,720
GFC009	SZ5002	3392	Asset management system	C Smith	Carry Forward to be used for the Final payment of the CX Housing System following Phase 2 GO LIVE in 2021/22.	132,375	103,665	103,660
GFC010	SZ3025	3358	ICT Capital projects	C Smith	To be used to implement the CivicaPay software to replace the PARIS software. This includes introducing a payment portal for customers	32,500	32,500	32,500
GFC011	SZ3025	3353	ICT Capital projects	C Smith	Remaining budget to be used to implement the20/21migration from Northgate M3 to Northgate Assure in Q2 2021/22	20,000	8,500	8,500
GFC012	SZ3021	3374	Committee management system	C Smith	To enhance/upgrade our current Committee Management System in20/212021/22	3,000	3,000	3,000
GFC013	SZ3025	3366	ICT Capital projects	C Smith	Carry Forward to be used for upgrades and changes to the Northgate Suite of applications used in the Revs & Bens Business Unit.	3,606	3,606	3,600

## Appendix E - General Fund Capital Carry Forwards

Ref	Cost Centre	Detail Code	Description	Lead Officer	Purpose of Carry Forward	20/21 Current Budget	Remaining Budget	Carry Forward Request
GFC014	SZ3008	3367	GIS System	C Smith	To be used to purchase an Appointment system or software required for the new Customer Contact Centre in 2021/22.	37,131	31,381	31,380
GFC015	SZ3012	3374	R&B Software	C Smith	To be used to maintain/develop the Revenues & Benefits software throughout 2021/22.20/21Throughout the year legislative changes will need to be implemented that will not be 20/21government funded so therefore timely upgrades will need to be system is processing data accurately. applied to ensure the system is processing data accurately.	16,475	6,382	6,380
GFC016	SZ3041	1002	CarPark ticket machines	P Hiscott	Difficulties with the banks regarding implementation of card transactions has resulted in implementation delays of the upgraded car park ticket machines. The issue has however now been resolved hence the funding for final upgrading and commissioning of the car park machines will be required in 2021/22.	36,000	22,473	22,473
GFC017	SZ3045	1031	Car park improvement fund	P Hiscott	The multiple lockdowns experienced during the year as a result of Covid-19 have severely impacted staff availability to progress project works such as this. As we seek to gradually move towards pre-Covid norms we will be looking to reinstate project delivery. The funding will therefore be required to support this work moving forwards.	300,000	290,072	290,072
GFC018	SZ3055	1031	South Milford Retaining wall	P Hiscott	The multiple lockdowns experienced during the year as a result of Covid-19 have severely impacted staff availability to progress project works such as this. As we seek to gradually move towards pre-Covid norms we will be looking to recommence delivery of such works and will thus requiring the funding to do so.	15,000	15,000	15,000
GFC019	SZ3059	2001	Repair Vehicle Fleet	P Hiscott	Whilst the majority of the new vehicle fleet has now been received, discussion continues with our fleet provider regarding potential wear and tear charges on the outgoing fleet and additional livery and racking costs for the replacement fleet. Subject to the outcome of these discussions this funding would be required to cover these costs.	7,950	3,510	3,510
GFC020	SZ3044	1001	Industrial Units Maintenance	P Hiscott	Works not progressed as anticipated over the year, this balance was left to cover off any essential works required in the final quarter but was not required.	20,000	20,000	20,000
GFC021	SZ4002	4802	Disabled Facilities Grants	D Fussey	Small overspend on service for year, needs to be pulled back from 21/22	294,570	-3,620	-3,620
GFC022	SZ4005	3532	Empty Property Grants	S Parkinson	The full Empty Homes Grant budget has been committed for 2021/22. However, one scheme has failed to complete by year end (10 Barby Road, Selby) leaving £5k of the grant for this property still to be paid. The carry forward is requested in order to ensure this grant can be fully discharged upon completion of the eligible work.	80,000	4,886	4,886
<b>Grand Totals</b>						<b>1,405,959</b>	<b>820,137</b>	<b>820,100</b>

## Appendix E - HRA Revenue Carry Forwards

Ref	Cost Centre	Detail Code	Description	Lead Officer	Purpose of Carry Forward	20/21 Current Budget	Remaining Budget	Carry Forward Request
HRAR001	SQ0110	3181	Direct Works HSG - Sub-Contractors Responsive	P Hiscott	The multiple lockdowns experienced during the year as a result of Covid-19 resulted in the suspension of non-urgent repairs. As we seek to recover the position following the easing of restrictions this is likely to result in increased sub-contractor spend in 21/22.	242,900	19,610	19,610
HRAR002	SQ0110	3004	Direct Works HSG - Equipment and materials	P Hiscott	The multiple lockdowns experienced during the year as a result of Covid-19 resulted in the suspension of non-urgent repairs. As we seek to recover the position following the easing of restrictions this is likely to result in increased material spend in 21/22.	271,740	15,653	15,650
HRAR003	SQ0110	3031	Direct Works HSG - Clothing and Uniforms	P Hiscott	Covid-19 restrictions resulted in proposals to completely replace the workforce uniform being placed on hold initially and then suspended until such time as sample sizes could be provided by the supplier. Unfortunately this has still not been possible, hence the funding required to replace the uniform will be required in 21/22.	15,000	14,627	14,627
HRAR004	SQ0110	0007	Direct Works HSG - Agency Staff	P Hiscott	ATR Approved for agency staff to catch up on responsive repairs funded from £350k Covid Recovery Fund	350,000	46,000	46,000
<b>Grand Totals</b>						<b>879,640</b>	<b>95,890</b>	<b>95,887</b>

## Appendix E - HRA Capital Carry Forwards

Ref	Cost Centre	Detail Code	Description	Lead Officer	Dept.	Purpose of Carry Forward	20/21 Current Budget	Remaining Budget	Carry Forward Request
HRAC001	SZ5022	1031	Environmental Improvement Plan	Phil Hiscott		This funding is earmarked to support a scheme being led by colleagues in the Contracts and Procurement Team. Work to progress the scheme has been delayed by the coronavirus outbreak.	108,152	108,152	108,152
HRAC002	SZ5047	1031	Energy Efficiency programme	Phil Hiscott		The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.	701,869	355,862	355,860
HRAC003	SZ5048	1031	H&S Improvement programme	Phil Hiscott		The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.	886,724	341,907	341,900
HRAC004	SZ5049	1031	Property refurb programme	Phil Hiscott		The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.	3,500,000	279,635	279,630
HRAC005	SZ5050	1031	Property investment programme	Phil Hiscott		The multiple lockdowns experienced during the year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages.	350,000	7,720	7,720
HRAC006	SZ5023	3199	Housing Development Schemes	Phil Hiscott		Balance of remaining HDP funds not previously carried forward	50,000	23,639	23,630
HRAC007	SZ5034	1034	Empty Homes Programme	Sarah Thompson		Balance of Empty Homes Scheme budget to carry forward to support purchase of property	252,632	252,037	252,030
Grand Totals							<b>5,849,377</b>	<b>1,368,952</b>	<b>1,368,922</b>